

DARTMOUTH

Department of Psychological and Brain Sciences
Graduate Program

PBS Mentoring Form 3 Annual Mentoring Review Meetings

Student Name: _____

Primary Advisor: _____

Secondary Faculty Mentor: _____

Senior Peer: _____

Deadline: April 30 of Years 1 and 2

As a graduate student in PBS, you should meet with each individual of your mentoring team annually in your first and second years of grad school. These meetings are an opportunity to discuss your background, current career goals (which will likely evolve throughout grad school), skillsets, etc. Meetings can occur at any point throughout the year. Please return the signed forms to the PBS Department Administrator in April along with the graduate student annual report.

PART 1

To be completed by student (mentee) before meeting with each individual of his/her mentoring team. You may want to email the completed form to your mentoring team in advance of your meetings with each of them.

1. What are your current career goals? What is your rough timetable?
2. Have these goals changed during the last year? If yes, how so?
3. Very briefly, what milestones have you achieved towards reaching your career goals in the past year (e.g. research accomplishments, translational learning skills, etc.)?
4. What are your goals for milestones to meet in the next year?

5. List any meaningful opportunities for networking you have had in the past year.

6. Very briefly, in the past year, what translatable technical learning skills have you acquired (e.g. coding languages, analysis techniques, public speaking, teaching, etc.)?

7. In the next year, what opportunities for technical learning, or professional development do you hope to seek out?

8. Do you feel that you are making sufficient progress towards your career goals?

9. Describe any professional or career development issues you would like to discuss with your mentoring team. (You may also write "TBD" here and discuss in person).

PART 2

To be completed by the student's secondary faculty mentor during/after the annual meeting. Student returns this form to the PBS office by April 30th.

A faculty mentor shares knowledge, experience, networks, and resources to guide, sponsor, and advise students in their graduate school development. You should meet with grad students you mentor annually in their first and second years of grad school.

1. Do you feel this graduate student's career goals and timeline are realistic?
2. What additional strategies do you recommend to the student to encourage progress towards achieving these goals?
3. What opportunities for technical learning or professional development do you think would be beneficial to this graduate student?
4. Describe any other professional or career development issues you discussed with this advisee.

Acknowledgment that annual mentoring review meeting took place:

Meeting Date: _____

Graduate Student Signature: _____

Secondary Faculty Mentor Signature: _____

PART 3

To be completed during/after annual meeting. Student (mentee) returns this form to the PBS office by April 30th.

The senior peer on your mentoring team is a resource, a sounding board, and a helping hand for graduate students in the early stages of a graduate school. Your senior peer will be familiar with departmental rules and expectations, and may be able to offer advice on things they have learned along the way towards completing their degree as well as the personal side of graduate experience. There is no required format for this annual meeting; just that it take place one-on-one in a conversational setting.

Acknowledgment that annual senior peer meeting took place:

Meeting Date: _____

Graduate Student Signature: _____

Senior Peer Student Signature: _____