



## **Clinical Research Assistant**

### Summary

The Center for Behavioral and Preventive Medicine, based at The Miriam Hospital and affiliated with the Warren Alpert Medical School of Brown University in Providence, Rhode Island, seeks a full-time Clinical Research Assistant. Under the general supervision of the Principal Investigator Dr. Sharon Lee, the Clinical Research Assistant will perform a variety of duties associated with conducting protocols for research studies on psychological stress and cardiovascular health funded by the National Institutes of Health (NIH) and the American Heart Association (AHA).

The Clinical Research Assistant will have the opportunity to work on scholarly projects (e.g., scientific publications, conference submissions) and receive mentorship (e.g., graduate school applications) from the Principal Investigator who is a licensed clinical psychologist and faculty member in the Department of Psychiatry and Human Behavior.

A two-year commitment with a start date in June or July 2024 is preferred. Candidates are expected to reside locally for the duration of the position. A hybrid work schedule is possible contingent upon performance. Applications will be reviewed on a rolling basis until the position is filled.

### Responsibilities

- Assists in preparation of research protocols and assessment materials.
- Conducts research protocols. Recruits, screens, consents, and enrolls eligible participants. Administers interviews and assessments, and traces participants at the hospital.
- Collects research data by completing paperwork, forms, and logs associated with study protocol. Maintains accurate study records and datasets while ensuring and respecting confidentiality. Tracks data regarding participant adherence and outcomes.
- Collects and monitors physiological data (e.g., blood pressure, heart rate) in accordance to specific protocols.
- Reviews medical records to abstract information necessary to complete forms.
- Provides troubleshooting support for participants with respect to study procedures and equipment.
- Implements appropriate activities for retention of study participants and follow-up procedures as directed.
- Schedules own appointments and maintains calendar. Works at other locations outside the study site when needed to administer the study.
- Assists with preparing Institutional Review Board (IRB) documents.
- Assists with preparing literature reviews, manuscript publications, conference presentations, and grant documents.
- Maintains project and hospital policies regarding confidentiality.
- Establishes connections with community groups and organizations with relevant patient populations.
- Familiarity with medical providers is needed to carry out study procedures.
- Functions independently, making independent judgments, assessing needs for services, and making referrals. Maintains study policy and report any decisions back to supervisor.
- Works collaboratively with all members of project to achieve project goals and scientific aims of the studies.

### Basic Knowledge

- Bachelor's degree in psychology, applied or life sciences, public health, or a related field.
- Knowledge of theory and techniques of research methodology.
- Strong attention to detail to accurately collect data, and prepare and maintain records and reports.
- Strong organizational skills to organize and prioritize own efforts on multiple projects.
- Strong interpersonal skills to effectively interact with participants, families, and hospital professionals to gather and exchange information.
- Strong technical ability to operate and maintain computer system and applications (e.g., Word, Excel).
- Strong technical ability to operate smartphones and applications.
- Familiarity with wearable technology (e.g., fitness trackers, smartwatches).
- Familiarity with data management software (e.g., Excel, RedCap).

### Experience

- Prior experience working with patients with medical illness is desirable.
- Prior experience with statistical software (e.g., R, SPSS, SAS) is desirable.

### Work Environment and Physical Requirements

- Often works within a specific department to identify, enroll, and follow up with research participants. May spend some of the time standing, walking, and driving between hospital departments, offices, etc.
- Personal transportation is strongly preferred to facilitate travel between hospital departments and equipment drop-offs/pick-ups with participants.

### Benefits

- <https://www.lifespan.org/about-lifespan/lifespan-careers/benefits-lifespan-total-rewards>

### Apply

- Please submit (1) CV or resume, (2) cover letter, and (3) list of 2-3 references via the link: <https://jobs.lifespan.org/search/jobdetails/clinical-research-assistant/f6398e6b-49cf-41e2-aa27-38fdc6a7188e>